

Important



Excerpt from Festival Rules - 14 (b)

The local fire regulations forbid smoking in the auditorium, and use of combustible or flammable materials on stage. All scenery, set dressing and properties must be properly fireproofed, and will be inspected and tested by the Fire Officer. Any company not clear about this condition should contact the Stage Director for clarification. (*Derek Palmer Telephone: 01992 581375 Mobile: 07860 573896 Email: derek.palmer@wgcydf.org*)

Companies wishing to smoke, use pyrotechnic devices, strobe lighting or smoke machines on stage, as an essential part of the action of a play, MUST discuss their requirements with the Stage Director AT LEAST one month prior to the performance date. This condition is to allow sufficient time for a written application to be made to the licensing authority for permission to use the requested effect. The Stage Director will require full details of the make and model of any equipment to be used, together with and assurance that the operator(s) of such equipment are competent to do so.

The Welwyn Garden City Youth Drama Festival Fireproofing Certificate

In order to comply with Theatre Licensing requirements, as stated in Festival Rule 14(b), please sign this certificate and return it with your Stage Plans, Lighting and Sound Questionnaires, to the Hon Secretary:

Mrs Lou Underwood, 52 Pirton Road, Hitchin, Hertfordshire SG5 2BQ.

Tel: 01462 624678

Email: secretary@wgcydf.org

This is to certify that all scenery, curtains and stage properties made of combustible materials to be used at the Barn Theatre Welwyn Garden City, in the performance of:

The play (title): _____

by (group name): _____

at the Welwyn Garden City Youth Drama Festival on ____ May ____ have been fireproofed in accordance with the regulations of the licensing authority (Welwyn Hatfield District Council), and that they may be tested before being allowed on the stage. No cotton, wood, polystyrene, paper, cardboard, straw or other materials which cannot be treated satisfactorily with a flame-retardant solution, will be used. No smoking, pyrotechnics or firearms will be used without prior approval by the Licensing Authority.

Signed: _____ **Date:** _____